



APPLICATION FENCA AFFILIATE MEMBERSHIP

Federation of European
National Collection Associations
Friedrichstrasse 50 – 55
10117 Berlin | Germany

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office@fenca.eu
www.fenca.eu

Addressees

This application addresses to candidates performing services related to the collection industry, including third-party consumer debt collection, billing and asset buying companies.

FENCA affiliate membership by location

Each company wanting FENCA affiliate member benefits must complete the application and pay dues.

FENCA's membership year runs from 1st January to 31 December of every year

Apply at any time. Your membership fee will be calculated pro rata temporis, from the first day of the next month after acceptance of your application.

FENCA's governing documents

Applicants and affiliate members agree to recognise the FENCA Code of Conduct and Statutes.

Questions?

FENCA is happy to answer your questions about FENCA Affiliate Membership.

Please send an e-mail to office@fenca.com

How to apply?

1. Complete the application. Print clearly. Initial each page and sign on the last page. The person signing must be a controlling principal with the authority to bind the applicant to the terms and conditions of FENCA.

2. Return the completed application; it will be examined by the FENCA Board and if your company fulfils condition, accepted. Send to:

FENCA
Friedrichstraße 55
10117 Berlin
GERMANY

3. Once you received a confirmation of your acceptance; process with payment. Annual membership fees are € 500 for companies fulfilling conditions to be an affiliate member (see our Statutes § 5). The affiliate membership is not valid until payment is received.

4. Annual membership fee for national non-commercial unions of collection agencies and/or unions of debt purchasing agencies outside Europe is the same as for regular members.

5. You will be informed about the validation of your membership by e-mail.

Further documents required:

1. Copy of trade license / Copy of trade/bar register excerpt
2. Copy of tax residence certificate (only relevant for applicants from non-EU member states)

Renewal

Renewal is automatic – affiliate membership will be extended for a consecutive year after reception of the payment. If the payment will not enter FENCA's bank account, the membership will be terminated 31 of August.

Benefits for affiliate members:

1. Companies accepted as affiliate members of FENCA will be listed on the web page of FENCA with their complete contact data. Signature under this document gives permission to publish the company data on the web page of FENCA.
2. Requests of contact addressed to FENCA will be redirected to all affiliate members listed for the given country.
3. Recognition on the international scene: Listing in the FENCA directory will be a guarantee of trust.
4. Acceptation to the sub-group of FENCA on LinkedIn: Affiliate Members.
5. Discount rate for the participation in the congress.
6. Discount of 20% for the publicity with FENCA.



Applicant's Information

How applicant's information is used by FENCA

The information you provide in this application will be used by FENCA staff to determine your company's eligibility for membership and to provide you with member benefits and services. In accordance with European Legislation regarding the protection of personal information, your data will be used by FENCA only for internal purposes and will never be given to third parties.

Please notify FENCA if any of the information you provide changes after submitting this application

1. Date of application:
2. Name of the country association you belong to
3. Do you ratify the Code of Conduct of FENCA and recognize its Statute?

Yes

No

4. Company name: The name the applicant wants to be used in FENCA member record and directory; must be a documented "does business as" name.

Legal name: *The name under which applicant is incorporated or organized.*

5. Physical location address: *The street address where applicant is physically located; the "ship to" address used by delivery services.*

Street

City

State / Province

Postal Code

Country



6. Preferred mailing address or post office box: *The address at which applicant wants to receive mail from FENCA if different than physical location address.*

Street

City

State / Province

Postal code

Country

7. Company phone *(include country code)*

8. Company fax *(include country code)*

9. Company Web site address

10. Contact e-mail address

11. Year company was established:

12. Number of individuals working in your company:

13. Have any of the owners or officers been convicted of a crime or found liable in a civil action for actions or inactions that relate to credit or collection industry practices or procedures, including but not limited to: crimes related to the misuse of funds, client trust accounts, fraud, forgery, embezzlement, tax evasion, identity theft, or other theft or larceny within the past 10 years?

No

Yes

Please state the name of the individual, the date, the nature of the proceeding and outcome.



14. Main Contact. *Required. The on-site person applicant designates as FENCA primary contact to receive all FENCA member mail, faxes and e-mail, and who can determine which FENCA materials are best forwarded or routed to another individual at this location.*

Print name

Appellation & Title

Position Title

Direct phone

Direct fax

Direct e-mail

Would you be willing to serve as a resource to other members of FENCA about collection practices, laws and regulations in your country?

Yes

No

15. Ethics Contact *(if different than main contact). The on-site person applicant designates as FENCA contact to receive, handle and respond to ethics complaints (if any). This name will be included in your company's online member directory listing.*

Print name

Appellation & Title

Position Title

Direct phone

Direct fax

Direct e-mail

The undersigned, on behalf of the applicant and its employees, agrees:

1. To be bound by the FENCA Code of Conduct and Statutes as these governing documents currently exist or as they may be amended by the Association. By signing below, I further represent I have reviewed these documents and understand their content.
2. Once membership is approved, FENCA membership fees are not refundable.
3. The applicant has satisfied or is in the process of satisfying all applicable licensing and regulatory requirements in your country as they relate to applicant's business.
4. To notify FENCA if any of the information provided in this application changes after it is submitted and before it is approved. I understand that if any of the information provided becomes obsolete or inaccurate, the membership application process may be delayed and/or the application may be rejected.
5. Once membership is approved, to notify FENCA of any changes to ensure uninterrupted access to membership benefits.
6. Once membership is approved, to transfer the membership fee to the FENCA account.

Further, by signing below I certify on behalf of the applicant, myself and all individuals identified in this application, that:

1. The applicant is engaged in or performs services substantially related to third-party debt collection.
2. All statements and information provided in this application are true. I have verified the accuracy of the statements and information with each individual referenced in this application.
3. I have read and initialled each page of this application. I have the authority to sign this application and bind the applicant to its terms and conditions.

Signature

Print name

Attachments :

1. Copy of trade license / Copy of trade/bar register excerpt
2. Copy of tax residence certificate (only relevant for applicants from non-EU member states)